UIS V5.11 Standard Invoice Template and Shortcut Keys

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Template#: c5094
Title: UIS V5.11 Standard Invoice Template and Shortcut Keys
Category: Sales
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Your Company Name

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Street Address

City, ST ZIP Code

Phone Number,Web Address, etc.

INVOICE

DATE:

INVOICE #:

Client #

BILL TO	SHIP TO
Name	Name
Address	Address
City, State ZIP	City, State ZIP
Country	Country
Phone	Contact
Email	

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

# / Taxable	Description	Quantity	Unit Price	Line Total
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				
☐				

SUBTOTAL	-
TAX1 8.000%	-
TAX2 6.000%	-
SHIPPING & HANDLING	-
TOTAL	-
PAID	-
TOTAL DUE	-

NOTES:

THANK YOU FOR YOUR BUSINESS!