

# Tutorial for Adding New Line to Template in PDF Format



Template#: c5124

*Tutorial for Adding New Line to Template* was designed by and initially released on <https://www.InvoicingTemplate.com> on Saturday, October 28, 2017, and is categorized as [Sales](#). As always **Tutorial for Adding New Line to Invoice Form** was published in two editions - one free **Tutorial for Adding New Line to Template**, and another Uniform Invoice Software version that is able to turn **Tutorial for Adding New Line to Template** into complete invoicing software. This "**Tutorial for Adding New Line to Template in PDF Format**" document includes brief description about the template, as well as a PDF invoice form exported from "tutorial-for-adding-new-line.xlsx". Visit [the collection page](#) to find our collection of PDF invoice templates!

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## Tutorial for Adding New Line to Template - Summary

This sample shows the detailed steps required when adding new lines to an existing template, by using the default invoice template shipped with Uniform Invoice Software as the starting point.

## Tutorial for Adding New Line to Template - PDF Format

**Your Company Name**

# INVOICE

**Invoicing**  
**Template.com**

Street Address  
City, ST ZIP Code  
Phone Number, Web Address, etc.

**DATE:**  
**INVOICE #:**  
**Client #**

**BILL TO**

Name  
Address  
City, State ZIP  
Country  
Phone  
Email

**SHIP TO**

Name  
Address  
City, State ZIP  
Country  
Contact

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

# / Taxable	Description	Quantity	Unit Price	Line Total
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				

SUBTOTAL	-
PST 8.000%	-
GST 6.000%	-
SHIPPING & HANDLING	-
<b>TOTAL</b>	-
<b>PAID</b>	-
<b>TOTAL DUE</b>	-

**NOTES:**

*THANK YOU FOR YOUR BUSINESS!*