



Install **Invoice Manager**

from **Microsoft Store**

to generate PDF invoice



Date Picker

adds a calendar

to date cells

Sales Invoice with Total on Top (2 Columns)

InvoicingTemplate.com

- Template#: c2043
- Title: Sales Invoice with Total on Top (2 Columns)
- Category: [Sales](#)
- Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice ↓↓↓



Your Company Name

SALES INVOICE

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

DATE:

INVOICE #

Bill To:

Invoice Summary:

S & H	-
TOTAL	-
PAID	-
TOTAL DUE	-

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Amount
SUBTOTAL	-

THANK YOU FOR YOUR BUSINESS!