



Install **Invoice Manager**
from **Microsoft Store**
to generate **PDF invoice**



12 **Date Picker**
adds a **calendar**
to date cells



F **Formula Manager**
Find, update, analyze, import and export
Excel formulas and defined names

Password Remover
for Excel 



Making
Flowchart is easy now



Create **PDF files** at any
size

One Tax Column, Summary on Top

BoostExcel.com

Template#: c5003

Title: One Tax Column, Summary on Top

Category: [Service](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.



Your Service Company Name

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

INVOICE

DATE:

INVOICE #

BILL TO

INVOICE SUMMARY

S & H	_____	-
TOTAL	_____	-
PAID	_____	-
TOTAL DUE	_____	-

P.O. #	Sales Rep. Name	Ship Date	Ship Via	Terms	Due Date

Description	Tax	Hours	Rate/Hour	Amount
SUBTOTAL				-
GST 6.50%				-

THANK YOU FOR YOUR BUSINESS!