



Install **Invoice Manager**  
from **Microsoft Store**  
to generate **PDF invoice**



**12** **Date Picker**  
adds a **calendar**  
to date cells



**F** **Formula Manager**  
Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**  
for Excel 



Making  
**Flowchart** is easy now



Create **PDF files** at any  
size

## **Hotel Receipt Format with Blue Gradient Design**

**BoostExcel.com**

Template#: c7027

Title: Hotel Receipt Format with Blue Gradient Design

Category: [Receipt](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.

# Your Hotel Name

# RECEIPT



Hotel Street address

Motel City, Prov.

Motel Country, Postcode

Motel Phone Number Fax Number

Motel Toll Free

Phone Number, Web Address, etc.

DATE:

RECEIPT #:

## BILL TO

#

Name

Address

City, Prov

Postcode

Country

## OTHER INFORMATION

Phone Number

Toll Free Number

Fax Number

E-Mail Address

Sales Rep. Name	Date	COD	Due Date

Room #	Name	Check in	Check out	# of Nites	Price / nite	Line Total

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SUBTOTAL	-
TAX 5.00%	-
TOTAL	-
PAID	-
TOTAL DUE	-

THANK YOU FOR YOUR BUSINESS!