

# Event Planning Invoice Sample in PDF Format



Template#: c5128

*Event Planning Invoice Sample* was designed by and initially released on <https://www.InvoicingTemplate.com> on Tuesday, January 2, 2018, and is categorized as [Service](#). As always **Event Planner Bill Format** was published in two editions - one free **Event Planning Invoice Sample**, and another Uniform Invoice Software version that is able to turn **Event Planning Invoice Sample** into complete invoicing software. This "**Event Planning Invoice Sample in PDF Format**" document includes brief description about the template, as well as a PDF invoice form exported from "event-planning.xlsx". Visit [the collection page](#) to find our collection of PDF invoice templates!

Like *Event Planning Invoice Sample*? Visit [Event Planning Invoice Sample](#) download it for free.

## Event Planning Invoice Sample - Summary

Designed for event planners such as wedding planner, catering planner, party planner, festival planner and other event managers and organizers, this event planning invoice template provides an easy and quick way for creating invoices and bills.

## Event Planning Invoice Sample - PDF Format

**E v e n t P l a n n e r**

**I N V O I C E**



Event Planner Street Address  
 Event Planner City, ST ZIP Code  
 Phone Number, Web Address, etc.

<b>DATE</b>	
<b>INVOICE #</b>	

<b>Bill To</b>
Event planner client name
Event planner client address
Event planner client city state zip
Event planner email
phone#

<b>Description</b>

P.O. #	Sales Rep. Name	Terms	Due Date

Description	Tax	Hours	Rate/Hour	Amount
Olympics	<input checked="" type="checkbox"/> 13	1.00	200.00	200.00
Convention	<input checked="" type="checkbox"/> 13	1.00	200.00	200.00
Trips	<input checked="" type="checkbox"/> 13	2.00	100.00	200.00
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			
	<input type="checkbox"/>			

<b>SUBTOTAL</b>	600.00
<b>GST 6.50%</b>	39.00

<b>TOTAL</b>	639.00
<b>PAID</b>	-
<b>TOTAL DUE</b>	639.00

*THANK YOU FOR YOUR BUSINESS!*