



Install **Invoice Manager**  
from **Microsoft Store**  
to generate **PDF invoice**



**Date Picker**  
adds a **calendar**  
to date cells



**Formula Manager**  
Find, update, analyze, import and export  
Excel formulas and defined names

**Password Remover**  
for Excel 



Making  
**Flowchart** is easy now



Create **PDF files** at any  
size

## **Blank Sales Invoice Format (One-tax)**

**BoostExcel.com**

Template#: c2019

Title: Blank Sales Invoice Format (One-tax)

Category: [Sales](#)

Download this template in Excel format: [Click here](#)

Scroll down to find the PDF invoice on the next page.

**Sales Business Name Here**

Street Address

City, ST ZIP Code

Phone Number, Web Address, etc.

# SALES INVOICE

DATE:

**INVOICE #:**

**CUSTOMER#:**

BILL TO		SHIP TO	
Name		Name	
Address		Address	
City, State ZIP		City, State ZIP	
Country		Country	
Email		Contact	
Phone			

P.O. #	Sales Rep. Name	Terms	Due Date

[illegible]

SUBTOTAL		-
TAX	5.00%	-
SHIPPING & HANDLING		-
TOTAL		-
PAID		-
TOTAL DUE		-

**THANK YOU FOR YOUR BUSINESS**